

---

# Marion

## Technical College

---

# College Credit Plus

2022-2023 Academic year



# CCP Admission Steps

## Follow the following steps!

- **Step 1:** Turn signed *Letter of Intent* into the high school
- **Step 2:** Apply – [www.mtc.edu/apply](http://www.mtc.edu/apply)
- **Step 3:** Test- or have test scores sent to CCP Department
- **Step 4:** Request high school transcript be sent to MTC
- **Step 5:** Complete Mature Content Questionnaire *\*Sent to your email once accepted*
- **Step 6:** Once accepted, set up an appointment with an advisor to register! Info provided on acceptance letter.

## CCP Application

Go to [www.mtc.edu/apply](http://www.mtc.edu/apply)

- Select **Apply Now** under **College Credit Plus Student**
- **Pay special attention to the highlighted areas below where common mistakes occur that will delay or prevent a student's CCP application from being processed.**
  - CCP students **must** select the box indicating they will be a College Credit Plus student, **and** complete high school information, and be **sure to enter your Social Security Number.**

**Academic Information**

Will you need assistance in selecting a college major or career?

Planned Enrollment \*

Program \* AA-2 years

Will you be college credit plus (attending MTC and high school concurrently)?

---

**Education History**

Education

End Date

Institution Name

City

State

Country

## Application information continued...

- A valid Social Security Number (SSN) or Taxpayer Identification Number is vital information MTC uses to comply with federal and state reporting requirements. *In order for you to be able to access your MTC email and courses through Canvas, you will need to provide your SSN.* If this info is missing on your application, you will need to submit a “Missing SSN form” to the office of student records via fax or US mail.
- CCP students must also submit test scores from an approved assessment exam to determine program eligibility.

# Application Deadlines

If interested in Summer 2022: Apply ASAP, registration is open!

**Fall 2022: May 1, 2022**

**Spring 2023: November 1, 2022**

Questions?



**Contact Information:**

Callum Morris  
Director, CCP  
740-386-4231  
[morrisc@mtc.edu](mailto:morrisc@mtc.edu)

Ellie Hess  
Assistant Director, CCP  
740-386-4207  
[hesse@mtc.edu](mailto:hesse@mtc.edu)

Brant Baker  
Coordinator, CCP  
740-386-4216  
[bakerb@mtc.edu](mailto:bakerb@mtc.edu)

Marion Technical College